

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 16 MAY 2012** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

PRAYER

The Reverend Andrew Milton, Team Rector for the Huntingdon Ministry to open the meeting with prayer.

APOLOGIES

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing Municipal Year.

2. CHAIRMAN'S ANNOUNCEMENTS

3. MINUTES (Pages 1 - 16)

To approve as a correct record the Minutes of the meeting held on 25th April 2012.

4. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

5. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

6. ELECTION OF EXECUTIVE LEADER OF THE COUNCIL

To elect the Executive Leader of the Council.

(NB: The Executive Leader is elected by the Council from among its membership for a 4 year term or until that Member's term of office comes to an end as a Councillor, he/she resigns from the office or he/she is removed from office by the Council.)

7. APPOINTMENT OF CABINET

The Executive Leader to announce the names of -

- (a) a maximum of eight Councillors who shall be Members of the Council; and
- (b) a Deputy Executive Leader who shall be a Member of the Cabinet.

(NB: The Deputy Executive Leader is appointed by the Executive Leader until the end of the term of office of the Executive Leader, he/she resigns from the office or he/she is removed from the office by the Executive Leader.)

8. LOCAL ELECTIONS: 3RD MAY 2012 (Pages 17 - 20)

To receive a report by the Returning Officer on the persons elected to the Office of District Council on 3rd May 2012.

9. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL PANELS, ETC (Pages 21 - 26)

To consider a report by the Head of Legal and Democratic Services on the representation of political groups on Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

10. OVERVIEW AND SCRUTINY PANELS

- (i) Overview and Scrutiny Panel - 10 Members
(Economic Well-Being) *(plus 2 co-optees)*
- (ii) Overview and Scrutiny Panel - 10 Members
(Environmental Well-Being) *(plus 2 co-optees)*
- (iii) Overview and Scrutiny Panel - 10 Members
(Social Well-Being) *(plus 2 co-optees)*

11. COMMITTEES AND PANELS

To appoint Members to the following Committees and Panels -

- (i) Standards Committee - 7 Members
(plus 4 independent Members and 3 Parish Council representatives)
[NB: On 20th April 2011, the Council extended the period of office of all externally appointed Members until May 2012 or until such time the District Council decides upon the future of the Committee. Regulations are still awaited from the DCLG in this

*regard and
it will be necessary
to reconsider the
composition of the
Committee again
shortly.]*

- (ii) Employment Panel - 8 Members
*(to include
1 Member of the
Cabinet in an ex-
official capacity
with appropriate
executive
responsibility)*
- (iii) Senior Officers' Panel - 5 Members
*(to comprise the
Chairman and
Vice-Chairman of
the Employment
Panel, Deputy
Leader, relevant
Executive
Councillor and
Leader of the
majority
opposition party
[or their
respective
nominees])*
- (iv) Appeals Sub-Group - 15 Members
*(a pool of
Members from
which the Head of
Legal and Democratic
Services is authorised
to convene a meeting
of the Appeals Sub-
Committee comprising
up to 5 Members
[excluding Members
of the Employment
Panel] to determine
appeals under the
Council's disciplinary
and appeals procedures)*
- (v) Development Management Panel- - 16 Members
*(to include
1 Member of the
Cabinet in an ex-
official capacity
with appropriate
executive
responsibility)*

- (vi) Licensing and Protection - 12 "
- (vii) Licensing Committee - 12 "
- (viii) Corporate Governance Panel - 7 Members
- (ix) Elections Working Group - 6 Members
(to undertake
the review of the
membership of
the District
Council)

FOR INFORMATION (Pages 27 - 34)

- ◆ Details of allowances paid to Members and Council and Panel and Committee attendance records for 2011/12 are reproduced as annexes to the agenda.
- ◆ On the rising of the meeting of Panels and Committees there will be a presentation for all Members entitled "**New Huntingdonshire Local Plan - Process and engagement of Members**".

Dated this 8th day of May 2012



Head of Paid Service

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

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Agenda Item 3

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 25 April 2012.

PRESENT: Councillor J J Dutton – Chairman.

Councillors J D Ablewhite, S Akthar,
M G Baker, K M Baker, Mrs M Banerjee,
I C Bates, Mrs B E Boddington,
P L E Bucknell, G J Bull, E R Butler,
S Cawley, B S Chapman, K J Churchill,
S J Criswell, I J Curtis, J W Davies,
Mrs J A Dew, D B Dew, P J Downes,
R S Farrer, J A Gray, S Greenall, N J Guyatt,
A Hansard, G J Harlock, R Harrison, D Harty,
R B Howe, C R Hyams, A R Jennings,
Mrs P J Longford, A J Mackender-Lawrence,
L W McGuire, P D Reeve, T V Rogers,
T D Sanderson, M F Shellens, P A Swales,
R G Tuplin, D M Tysoe, P K Ursell,
P R Ward, R J West and A H Williams.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors W T Clough, P Godley, Mrs P A Jordan, S M Van De Kerkhove, Mrs D C Reynolds and J S Watt.

62. PRAYER

Prior to commencement of formal proceedings, the Reverend A Milton, Team Rector for Huntingdon Ministry invited those present to join him in Prayer.

63. CHAIRMAN'S ANNOUNCEMENTS

(a) Councillor P M D Godfrey

The Chairman paid tribute to former Councillor P M D Godfrey who passed away on 2nd April 2012 after a long illness. Councillor Godfrey had represented Earith Ward since 2006 and was elected Chairman of the Overview and Scrutiny Panel (Environmental Well-Being) in May 2009.

Councillor J D Ablewhite, Executive Leader, described Councillor Godfrey as a man of courage and conviction who was devoted to serve those he represented in his Ward and Parish. Councillor Ablewhite announced that the Conservative Group had agreed to fund a memorial bench which would be placed in Samian Court in memory of Councillor Godfrey.

As Leader of the Liberal Democrat Group, Councillor P J Downes expressed his admiration for the way in which

Councillor Godfrey had conducted himself during his illness and for the manner in which he had Chaired the Overview and Scrutiny Panel. He added that Councillor Godfrey had been an asset to the Council and would be sadly missed.

On the conclusion of further tributes to Councillor Godfrey made by Councillors K M Baker, Mrs M Banerjee, P L E Bucknell, D B Dew, D Harty and T V Rogers, the Council stood for a few moments in memory of their former colleague.

(b) **Equality and Diversity Award**

The Chairman was pleased to announce that the Council had been awarded "Achieving Status" by the Local Government Association against the "Equality Framework for Local Government" following an external review.

(c) **Chairman's Fundraising**

The Chairman announced that he had raised a total of £7,400 for his chosen charities – Alzheimer's Society (Huntingdonshire), Parkinson's UK (Huntingdonshire), Multiple Sclerosis Therapy Centre (Huntingdonshire) and St. John's Ambulance (Huntingdonshire).

The Council also was advised that the Chairman had awarded grants to charities and organisations across the District amounting to approximately £3,500.

(d) **Chairman's Correspondence**

Having reminded Members that he had, on their behalf, congratulated Her Majesty the Queen on the occasion of the 60th Anniversary of her accession to the throne, the Chairman reported that he had subsequently received a response in which the Queen had sent her good wishes to the Council for a memorable and enjoyable Diamond Jubilee Year.

(e) **Awards to the Chairman**

Councillor Mrs B E Boddington, Vice-Chairman of the Council drew the Council's attention to two awards which had recently been presented to the Chairman, Councillor J J Dutton.

Members joined in a round of applause on the appointment of Councillor Dutton as a Member of the President's Club, in recognition of the support he had offered to the Cambridgeshire and Peterborough Outward Bound Association and for his admission as a Serving Brother in the Order of St. John with effect from 4th April 2012.

(f) **Membership of the Council**

The Chairman referred to the impending retirement of Councillors Mrs J A Dew, P Godley, P A Swales, P Ward and J S Watt, all of whom had indicated that they were not seeking re-election to the District Council in May 2012. The Council

recorded their thanks to those Members for their services during their respective periods of office and extended best wishes to them and their families for the future. The Chairman and Councillor Mrs B E Boddington added their own personal tributes for the contributions made to the life of the Council by Councillors Mrs J A Dew and P A Swales.

In response, Councillor Swales thanked Members for their kind words and indicated that it had been a privilege and honour to serve the District of Huntingdonshire. He paid tribute to his colleagues on the Development Management Panel, to his wife Pam for her support and for the help and guidance he had received from Officers over the years.

64. MINUTES

The Minutes of the meeting of the Council held on 22nd February 2012 were approved as a correct record and signed by the Chairman.

65. MEMBERS' INTERESTS

Councillors I C Bates, K Churchill, S J Criswell, P J Downes, J J Dutton, R S Farrer, N J Guyatt, D Harty, P D Reeve and R J West declared a personal interest in Minute No. 70(a), Item No. 72 by virtue of their membership of Cambridgeshire County Council.

66. LOCAL GOVERNMENT ACT 1972: SECTION 87 - EARITH WARD

The Chairman reported that the by-election to be held in the Earith Ward following the recent death of Councillor P M D Godfrey would be called once the appropriate requisition had been received.

67. GENERAL POWER OF COMPETENCE AND FREEDOM TO PRAY

Having regard to the recent High Court ruling that "the saying of prayers as part of the formal meeting of a Council is not lawful under Section 111 of the Local Government Act 1972", a subsequent appeal against the ruling in the case and advice received from the Head of Legal and Democratic Services as to how the Council would wish the matter to be dealt with at future meetings, it was moved by the Executive Leader, Councillor J D Ablewhite, duly seconded and

RESOLVED

that the saying of prayers be held as part of the formal meeting of the Council with effect from the Annual Meeting on 16th May 2012.

68. MEMBERS' ALLOWANCES

By way of a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) the Council was advised that the NJC for Local Government Staff Services had decided not to offer local government employees a pay award in 2012. Given that this mechanism also is used to adjust Members' allowances annually, the Council noted that, in these circumstances, there would be no increase in Members' allowances with effect from

16th May 2012 ie. the date of the Annual Council Meeting.

69. "WHAT WILL LOCALISM MEAN TO OUR PARISH COUNCIL?"

The Chairman reminded Members of the decision by the Council to suspend Council Procedure Rule 11 (Rules of Debate) to enable headline debates and "White Paper" proposals to be discussed by Members in an open manner. The Council, therefore,

RESOLVED

that Council Procedure Rule 11 (Rules of Debate) be suspended for the duration of the discussion on Minute No. 69 during which time the Common Law Rules of Debate be observed by Members and applied by the Chairman.

At the invitation of the Chairman, the Deputy Executive Leader and Executive Councillor with responsibility for localism, Councillor N J Guyatt welcomed County Councillor L W McGuire and all representatives of Town and Parish Councils to the meeting. Councillor Guyatt was pleased to invite Mr I Dewar, Chief Executive of the Cambridgeshire and Peterborough Association of Local Councils to open the debate on "What Will Localism Mean to our Parish Council".

Mr Dewar explained the role of the Association in offering guidance and support to Town and Parish Councils. In his view, whilst the Localism Act would present a serious challenge to the Sector, in reality the Act had only formalised what Parish Councils may already have been doing for many years. Referring specifically to the Act, Mr Dewar mentioned the "community right to bid" for local assets of community value and the "community right to challenge". However, he was concerned at the limited detail available on the new rights and powers for communities and commented that the Act was short in the explanation of terminology and the definition of terms. Mr Dewar questioned whether a local council could deliver services in a sustainable or cost-effective way. He also expressed concern at the suggested "community right to build" and whilst accepting that this power could give a local community the opportunity to deliver affordable housing, questioned how this could be achieved in a sustainable way.

Mr Dewar also expressed interest in how the general power of competence would develop. He reported that he had given presentations on the Act to a number of Parishes, several of which had not expressed any interest in further development whilst others had wished to see increased employment and housing opportunities but found it difficult to understand how this could be achieved. He looked forward to the assistance that the local planning authority might offer in this connection.

Mr Dewar indicated his disappointment at the proposed changes to the Standards regime and was unclear whether the intentions of the Act in this respect would be of any benefit to the parish sector or indeed any other tier of local government.

At present, Mr Dewar reported that he was looking at the various

issues arising from the Act with a group of Councils in Cambridgeshire to decide how best Councils could organise themselves. It was his intention to record the outcome of this work to assist other Councils in the future. The Group was considering the expectations of their communities, the capacity of Parish Councils to undertake new functions, sustainability and infrastructure issues.

However, Mr Dewar reiterated his concerns that the Act and governance process needed to be clearer. He urged all parties to be open to the opportunities which may be presented by the Act, to look forward to improved consultation, the development of partnerships and the establishment of a robust Charter which would enable all tiers of Government to work together in a more cost-effective way. To achieve all these objectives, Mr Dewar concluded by stating that he looked towards the District Council for its assistance.

Councillor Mrs L Craig, Chairman of Houghton and Wyton Parish Council was invited to address the Council. Councillor Mrs Craig acknowledged that it was in the interests of all tiers of Government to work together and that she was frustrated that a promised meeting arrangement and neighbourhood planning tool kit was not yet in place for this purpose. Councillor Mrs Craig described the Parish of Houghton and Wyton and the facilities available in the village and was hopeful that the Act would assist the Parish Council in maintaining the village and its surrounding countryside. Lastly, Councillor Mrs Craig questioned from where funding could be sourced to enable the Parish Council to implement aspects of the Act.

The Chairman of Buckden Parish Council, Councillor T F Hayward was invited to address the Council. Councillor Hayward also enquired as to the progress of the neighbourhood tool kit which had been promised to parish councils at a meeting on a proposed Town and Parish Charter in January. He considered that this partnership could present the opportunity for all tiers of Government to work together on regional strategies such as the A14 and other road infrastructure concerns in the area. He was anxious that the village boundary in Buckden would be maintained and that the Parish Council would not have to argue its case again. Councillor Hayward advised Members that his Parish Council was unsure how to respond to the challenges of the Act, how it would impact on the Parish Council's budget and how the Parish Council could attract individuals in the community to serve on the Council to take on these additional responsibilities. He added that it was difficult to attract sufficient Parish Councillors as it was without the new responsibilities suggested by the Act and that he was aware that the political parties found it just as difficult to encourage people to stand for the District and County Councils. He expressed concern at the abilities of the Parish Council to meet its new responsibilities and any additional new powers which may be devolved to it. He also referred to the influence of community groups and questioned whether these groups could override the authority of the Parish Council. He was also concerned at the cost of holding referenda and the underlying issues raised in an article by George Jones and George Stewart which appeared in the first edition of the publication "Local Council Review".

In his capacity as Councillor for Huntingdon Town Council, Councillor A MacKender-Lawrence addressed the meeting. Although making it

clear that the views he presented were not those of the Town Council, he referred to the return of the Town Council to offices in the Market Square in Huntingdon and the opportunity this offered to residents of the town to take ownership of the Market Place and High Street and to engage with the community to re-develop areas in the town under the Bid Process. As an illustration, Councillor MacKender-Lawrence made reference to a recent exchange visit to Gubbio in Italy where he had observed how the local authority worked in partnership with the town it represented.

He acknowledged that it might be difficult to effect a change in culture and interest in the town but considered that the first step should be to ask the community how it wished to develop its ideas. In terms of shared services and notwithstanding the excellent work of the District Council's Grounds Maintenance Team, Councillor MacKender-Lawrence could foresee that it was in the interests of the Town Council to take responsibility for the maintenance and use of play areas. With the Town Council now occupying Huntingdon Town Hall, Councillor MacKender Lawrence considered that there was also an opportunity to deliver leisure and tourism and in particular suggested that the Town Hall could host a tourist information point. This work could be undertaken in conjunction with Huntingdon Town Partnership as it was the objective of both organisations to increase footfall in the town centre. Above all, it was his desire to take whatever opportunities presented to increase the number of visitors to Huntingdon.

In response to comments about dual-hatted Councillors, Councillor S J Criswell, Chairman of Somersham Parish Council and District and County Councillor considered that membership of two or three tiers of local council gave a Member a broader view and a more comprehensive understanding of local government and avoided the danger of a Councillor working in isolation. Whilst the different tiers of authority could assume changed roles under localism it might not be easy to meet the aspirations of communities. He considered that, whilst it was essential to grasp the principles of localism, there were parish councils who had already been active in many areas regardless of the new ideas contained in the Act.

Brief mention was made of a proposed new approach to the neighbourhood forums which might involve the opportunity to recommend expenditure on local needs. Councillor Criswell also pointed out the advantages presented by the "Shape My Place" Initiative. He accepted that further work required to be undertaken but urged the District, in partnership with the County, to have the vision to maximise the opportunities presented by localism and to offer help and guidance to parish councils in this regard.

Councillor M G Baker suggested that whilst he had listened with great interest to the speakers thus far, he was concerned that the Councils in Parishes he represented would become disillusioned as local communities would not be granted powers to address issues as they might have envisaged - for example to resist the location of traveller sites. On a similar theme, Councillor P J Downes, Leader of the Liberal Democrat Group accepted that, in principle, the Act appeared to suggest that decisions locally could be made by those directly affected but, in practice, it was difficult to see how this could be

implemented. It was difficult to envisage how local government finance could be devolved to the smaller councils. He also expressed concern at the difficulty in attracting individuals to serve as parish Councillors and in deciding why this appeared to be the case and indicated that he would like to see localism being used to generate participation in local decision making. Councillor Downes also was anxious about the relationship which might develop between community groups and democratically elected Councils given that sporadic groups could promote issues that were not acceptable. Whilst Councillor Downes had concerns and accepted that it would be a challenge, he indicated that he desperately wanted the principles of localism to be a success.

Councillor P D Reeve expressed his pleasure at the attendance of local councils at the meeting suggesting that the role of the Parish Councillor was under-appreciated but critical to the success of local government. He added that the idea of localism was partly irrelevant given the number of Councils who had already been working locally on similar issues for a long time.

The National Planning Policy Framework and the Localism Act had, in the view of Councillor Reeve, offered so much but delivered little. He was concerned at the cost of implementing neighbourhood plans, the inability of local councils to stop unacceptable development or activities, considered that the District Council had a role in assisting Parish Councils and urged Councils not to lose heart as the impact of localism unfolded.

Whilst promising much, Councillor D B Dew expressed his disappointment at what localism could usefully bring to local government. He also considered that it was imperative to clarify what District and Parish Councils could achieve given the inclusiveness currently of arrangements in the planning process which involved Parish Councils in consultation on development proposals and the joint working evident in meetings of the Traffic Management AJCs.

On the same theme, the Executive Leader, Councillor J D Ablewhite suggested that the District Council had embraced localism before it had been proposed given its involvement with local community groups and Town and Parish Councils. His main concern, however, was how to manage the aspirations of the Parish Councils given the varying levels of precepts and how to encourage people to get involved in working for their Parish. In closing, Councillor Ablewhite undertook to ensure that the District Council would endeavour to improve its communications with Parish Councils.

Councillor R J West urged the Council to have patience with the principles of localism as he believed it needed time to nurture and grow. He too recognised the difficulties which lay ahead for Parish Councils given the absence of funding and the paucity of skilled volunteers.

Having commended the contribution by Councillor MacKender-Lawrence, Councillor C R Hyams expressed disappointment that local communities would continue only to be consultees especially in the planning process and that the powers which had been promised had not been forthcoming. Councillor R B Howe also acknowledged the

challenges presented by localism and suggested that whilst there were opportunities for neighbourhoods or parishes to co-exist, for efficiency reasons, this might result in the loss of a village or community identity.

As Mayor of St. Neots, Councillor B S Chapman suggested that dual or triple hatted Councillors often were stronger and better informed and he believed that such individuals enriched the Town Council. He also considered that volunteer groups benefited all Councils and drew attention to the outcome of discussions with Town Councils on the provision of CCTV in the District as an indication of what could be achieved. He also referred to a series of other examples where St. Neots were working in partnership with community groups.

Councillor Mrs M Banerjee encouraged all tiers of local government to work together and underlined the importance of consultation and Councillor M F Shellens added his concerns to those previously expressed regarding the number of people who wished to come forward to volunteer to help the community in which they lived, the risk of disillusionment and the need to manage expectations.

It was the view of Councillor I C Bates that a thriving community would find a way to achieve what it required regardless of localism and it would be difficult to devolve further functions or funding given the need for the District Council to be accountable for both.

County Councillor L W McGuire responded to the debate by reminding the Council that each tier of Government was responsible for specific functions and that each should work together to enhance community engagement. He too had difficulty in understanding what was meant by localism and he considered that this had been practiced locally for some time, referring specifically to the decision of the County Council to devolve certain highway related matters to Parish Councils and the "Making Assets Count" Project. Councillor McGuire confirmed that whilst the County Council was meeting regularly with CPALC there continued to be difficulty in understanding what was truly meant by "localism".

In closing the debate, Councillor Guyatt thanked all the speakers who had contributed to the meeting. He invited all Parish Councils to respond to the consultation being led by the Overview and Scrutiny Panel and underlined the importance, in his view, of issues, being dealt with at the appropriate level locally. Whereupon, at 8.50pm, it was

RESOLVED

that the meeting stand adjourned to allow Town and Parish Council representatives to leave the Civic Suite.

Upon resumption at 8.55pm.

70. REPORTS OF THE CABINET, PANELS AND COMMITTEE

(a) Cabinet

Councillor J D Ablewhite, Executive Leader of the Council

and Chairman of the Cabinet presented the Report of the meetings of the Cabinet held on 28th February, 22nd March and 19th April 2012.

.....
In connection with Item No. 61 and in response to a question from Councillor S Greenall, Councillor Ablewhite confirmed that savings arising from the deletion of the post of Housing Services had not been included in the budget or Medium Term Plan.

On the same subject and in response to a question from Councillor P J Downes, Councillor Ablewhite was confident that the deletion of the post of Head of Housing Services would not impact upon the delivery of the front line housing service.

.....
In connection with Item No. 62 and in response to a question from Councillor P D Reeve, Councillor Ablewhite indicated that he was unable, in the current financial climate and in the absence of future Government guidance on this issue, to commit to a position whereby the Authority would not approve the development of wind farms on District Council land.

On the same subject and in response to a further question from Councillor Reeve, Councillor Ablewhite confirmed that he was not presently aware of any proposal to develop a wind farm on District Council owned land.

On the same subject and in response to a question from Councillor J A Gray, Councillor Ablewhite assured the questioner that there would be full consultation with Town and Parish Councils at the time when the District Council decided to update its current supplementary planning guidance on wind power.

.....
In connection with Item No. 66 and upon being moved by the Chairman, Councillor J J Dutton and duly seconded by Councillor N J Guyatt, it was

RESOLVED

- (a) that the Huntingdonshire Community Infrastructure Levy Charging Schedule 2012, the CIL Instalment Policy and the CIL Regulation 123 Infrastructure List be approved for implementation from 1st May 2012; and
- (b) that subject to the approval of the above, the "correctable error" for the Charging Schedule referred to in paragraph 4.2 of the report of the

Head of Planning Services now submitted be approved as a point of legal clarification.

.....

In connection with Item No. 70 and in response to a question from Councillor P J Downes on the review of the Neighbourhood Forums, Councillor S J Criswell reported that a draft Constitution recommending a new method of operation had been sent to Town and Parish Councils that day, that it had been proposed that the Forum should operate within revised geographical boundaries and that they should involve all County, District and Town and Parish Council representatives; copies of the consultation document had been issued to all Members and he was hopeful that the Council would take the opportunity to respond.

.....

In connection with Item No. 71 and in response to a question from Councillor D B Dew, Councillor Ablewhite advised the Council that progress had been made in seeking to secure an alternative premises for St. Ives District Rifle and Pistol Club which had been required to vacate their current accommodation at One Leisure, St. Ives due to the redevelopment of the existing buildings.

.....

In connection with Item No. 72 and in response to a question from Councillor P A Swales, Councillor Ablewhite confirmed that the arrangements for the future management of the District Council's HR and Payroll Service would be reviewed and monitored by the Corporate Governance Panel.

.....

Whereupon, it was

RESOLVED

that, subject to the foregoing paragraphs, the Report of the meetings of the Cabinet held on 28th February, 22nd March and 19th April 2012 be received and adopted.

(b) **Overview and Scrutiny Panel (Economic Well-Being)**

Councillor T V Rogers presented the Report of the meetings of the Overview and Scrutiny Panel (Economic Well-Being) held on 28th February, 8th March and 5th April 2012.

.....

In connection with Item No. 55 and in response to a question by Councillor P J Downes, Councillor Rogers indicated that,

as far as he was aware, the Council had not yet developed any measures to monitor the performance of the proposed new HR Service. However, he reported that the Panel had recommended the inclusion of various terms within the Agreement which would enable it to review performance at various stages. Councillor Ablewhite added that negotiations were ongoing to secure the best possible service through a Service Level Agreement.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Economic Well-Being) held on 28th February, 8th March and 5th April 2012 be received and adopted.

(c) **Overview and Scrutiny Panel (Environmental Well-Being)**

Councillor D Harty presented the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 13th March and 10th April 2012.

.....

In connection with Item No. 49 and in response to a question from Councillor P D Reeve, Councillor Harty undertook to establish the reasons why it had been decided to use a German rather than British company to install solar panels at Eastfield House and to reply in writing to the questioner.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Environmental Well-Being) held on 13th March and 10th April 2012 be received and adopted.

(d) **Overview and Scrutiny Panel (Social Well-Being)**

Councillor S J Criswell presented the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 6th March and 3rd April 2012.

.....

In connection with Item No. 63, Councillor P J Downes indicated his support for the views expressed by the Panel that representation on the proposed Police and Crime Panel should be drawn from one of the District Council's existing

Overview and Scrutiny Panels.

.....
In connection with Item No. 66, Councillor P J Downes welcomed the continuing work undertaken by the Panel on Hinchingsbrooke Hospital.

On the same subject, Councillor Criswell reported that the Head of Business Development at the Hospital had indicated, in answer to a question previously asked at a Council meeting by Councillor P R Ward, that the financial demands arising from the Private Finance Initiative Agreement had been included within Circle's financial plans. Councillor Criswell also was pleased to report that representatives of Circle Health Care and Hinchingsbrooke Hospital had undertaken to update the Panel on a regular basis.

.....
Whereupon, it was

RESOLVED

that the Report of the meetings of the Overview and Scrutiny Panel (Social Well-Being) held on 6th March and 3rd April 2012 be received and adopted.

(e) **Development Management Panel**

Councillor D B Dew presented the Report of the meetings of the Development Management Panel held on 27th February, 19th March and 16th April 2012

.....
Whereupon, it was

RESOLVED

that the Report of the meetings of the Development Management Panel held on 27th February, 19th March and 16th April 2012 be received and adopted.

(f) **Licensing and Protection Panel**

Councillor J W Davies presented the Report of the meeting of the Licensing and Protection Panel held on 22nd February 2012.

.....
Whereupon, it was

RESOLVED

that the Report of the meeting of the Licensing and Protection Panel held on 22nd February 2012 be received and adopted.

(g) **Corporate Governance Panel**

Councillor E R Butler presented the Report of the meeting of the Corporate Governance Panel held on 28th March 2012.

.....

Upon being put to the vote, the recommendations contained in Item No. 20 were declared to be CARRIED.

.....

In connection with Item No. 22 and in response to a question from Councillor P J Downes, Councillor Butler acknowledged the comments which had been made by representatives of Town and Parish Councils earlier in the meeting on the lack of progress on the Town and Parish Charter and reiterated that it was his understanding that the Panel would be involved in development of the Charter in advance of its final approval in September 2012.

.....

In connection with Item No. 26 and in response to a question from Councillor S Greenall in respect of the timetable for the finalisation of the 2011/2012 accounts, Councillor Butler assured the questioner that he did not anticipate any delay to the completion of these accounts. Whereupon, it was

RESOLVED

that, subject to the foregoing paragraphs, the Report of the meeting of the Corporate Governance Panel held on 28th March 2012 be received and adopted.

(h) **Senior Officers' Panel**

Councillor N J Guyatt presented the Report of the meetings of the Senior Officers' Panel held on 12th January and 22nd February 2012.

.....

Whereupon, it was

RESOLVED

that the Report of the meetings of the Senior Officers' Panel held on 12th January and 22nd February 2012 be received and adopted.

71. ORAL QUESTIONS

In accordance with the Council Procedure Rules (Paragraph 8.3 of the Rules), the Chairman proceeded to conduct a period of oral questions addressed to Executive Councillors and Panel Chairmen as follows:-

Question from Councillor R J West to the Executive Councillor for Healthy and Active Communities, Councillor T D Sanderson

In response to a question regarding the successful outcome of the Diversity Peer Challenge, Councillor Sanderson confirmed that he had congratulated the Members and Officers involved for their enthusiasm and effort in securing the award.

Question from Councillor P J Downes to the Executive Leader, Councillor J D Ablewhite

In response to a question regarding the content of literature distributed by the Conservative Party ahead of the forthcoming District Council elections, Councillor Ablewhite considered that it was inappropriate to comment on the content of political party leaflets at the Council meeting.

Question from Councillor R S Farrer to the Executive Leader, Councillor J D Ablewhite

In response to a question regarding charges for car parking at the Riverside Car Park, St. Neots, Councillor Ablewhite confirmed that car parking charges currently were under review and that he would welcome the contributions of the questioner and his colleagues in St. Neots to this process. Councillor Ablewhite added that he was aware that there were car parks in the District, including the Riverside Car Park that appeared to be under-used and that he would expect any review to address this issue and the current marketing of the District's car parking facilities.

Question from Councillor M F Shellens to the Executive Councillor for Healthy and Active Communities, Councillor T D Sanderson

In response to a question regarding the potential closure of Dairy Crest in Fenstanton and the impact this might have on the budgets of local families and on the local economy, Councillor Sanderson was of the view that it was not necessary to review the timing of the project to invest in One Leisure, St Ives and undertook to respond in greater detail to the questioner in writing to explain the reasons why.

Question from Councillor R J West to the Executive Councillor for the Environment, Councillor D M Tysoe

In response to a question regarding the necessity for the Flood Forum during a period of drought, Councillor Tysoe confirmed that it continued to be important to discuss the readiness of flood prevention measures as well as the impact of water levels on the District and that, in the event that rain fall continued to remain low, he was of the

view that the Forum might have a role in discussing the storage of water and the designation of new reservoir areas.

The meeting ended at 9.40pm.

Chairman

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Local Elections – 3rd May 2012

Report by the Returning Officer

1. DISTRICT

In accordance with the District of Huntingdonshire (Electoral Changes) Order 2002, elections in 15 wards of the District were held on 3rd May 2012 and the results are summarised in Annex A. There were contests in all wards.

2. TOWNS AND PARISHES

Ordinary elections were held in 14 Towns/Parishes in the District and there were contests in three. In three Parishes the number of the nominations equalled the number of vacancies. In 8 Parishes the number of nominations fell short of the number of vacancies and those Parish Councils now will be invited to co-opt to fill the remaining vacancies. There was a contested election also for a casual vacancy in the East Ward of Huntingdon Town Council.

3. ACKNOWLEDGEMENT

I would like to take this opportunity to express my gratitude to the staff who were engaged in taking the poll and/or counting the votes on 3rd and 4th May 2012. My sincere thanks are due to all concerned.

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DISTRICT COUNCIL ELECTIONS – 3RD MAY 2012

COUNCILLORS ELECTED TO SERVE UNTIL 2016

Ward	Councillor Elected	Electorate	No. of Ballot Papers Issued	%Poll
Brampton	DOWNES, Peter James	4,710	1,980	42.04
Godmanchester	KADIĆ, Elaine Victoria	4,912	1,667	33.94
Huntingdon East	SHELLENS, Michael Frederick	7,080	2,244	31.69
Huntingdon North	KADEWERE, Patrick	3,807	1,025	26.92
Ramsey	DUFFY, Lisa Ann	6,438	1,881	29.22
Sawtry	TUPLIN, Richard Graham	4,897	1,396	28.51
Somersham	CRISWELL, Stephen Jeffrey	4,566	1,488	32.59
St Ives East	ABLEWHITE, Jason David	5,018	1,409	28.08
St Ives West	FULLER, Ryan	2,257	874	38.72
St Neots Eaton Ford	FARRER, Rodney Samuel	5,246	1,578	30.08
St Neots Eaton Socon	GILES, Derek	4,148	1,406	33.90
St Neots Eynesbury	HANSARD, Andrew	7,315	1,544	21.11
The Hemingfords	BATES, Ian Cyril	4,853	1,927	39.71
Warboys and Bury	PETHARD, John Warwick George	4,810	1,329	27.63
Yaxley and Farcet	OLIVER, Mark Charles	8,019	1,844	23.00

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Representation of Political Groups on District Council Panels, etc

Report by the Head of Legal and Democratic Services

1. INTRODUCTION

- 1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Panels etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting.

2. PRINCIPLES OF PROPORTIONALITY

- 2.1 In performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles -

- ◆ that not all the seats are allocated to the same political group;
- ◆ that the majority of seats are allocated to the political group which forms a majority of the Council's membership; and
- ◆ that the number of seats allocated is in the same proportion as is borne by the number of Members of a political group to the membership of the Council.

- 2.2 Currently it is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them.

3. CONSTITUTION OF POLITICAL GROUPS

- 3.1 Following the District Council elections on 3rd May 2012, the constitution of political groups on the Council is as follows:-

Name of Group	No. of Members
Conservative	38
Liberal Democrat	7
UKIP	3
Labour	1
Vacancy	1

There are two Members of the Council who are not aligned to a political group and one vacancy in the Earith Ward.

3.2 The membership of groups in proportion to the total membership of the Council is therefore as follows:-

	%
Conservative	73
Liberal Democrat	13.46
UKIP	5.77
Labour	1.92

The Independent Members represent 3.85% of the membership of the Council. The vacancy equates to 1.92% of the total membership.

4. LOCAL GOVERNMENT ACT 2000

4.1 Members are reminded that under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet and the current Standards Committee nor to any Sub-Groups or Sub-Committees, etc which either of them may appoint. The Council has recently altered arrangements for the appointment of the Cabinet which is now at the discretion of the Executive Leader of the Council. It is open to the Council to determine the membership of the Standards Committee, irrespective of the composition of political groups and their membership. However, the former 'Standards for England' believed that Standards Committees should include appropriate political representation which has the support of all political parties. Although the Localism Act appears to suggest that local authorities will be able to establish Standards Committees, the District Council will not be in a position to consider the future of the Committees until the Act and its associated Regulations are finalised.

4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc -

- ◆ the Cabinet may not include either the Chairman or Vice-Chairman of the Council;
- ◆ Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- ◆ the Standards Committee may not include the Executive Leader, although it must include one Cabinet Member within its membership. The Committee must be chaired by an Independent person;
- ◆ the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chairman of any Committee or Panel other than any that may be appointed by the Cabinet.

4.3 The Constitution also provides for the Development Management Panel, Licensing and Protection Panel, the Employment Panel and the Licensing Committee to include the relevant Executive Councillor within their respective membership. In the 2009 review of the democratic structure, the membership of the Corporate Governance Panel was changed to include the Executive Councillors whose

portfolios incorporate finance and corporate governance in an ex-officio capacity. With regard to the latter, and as there is no legislative requirement, an Executive Councillor has not been a Member of the Panel since the resignation of Councillor T V Rogers from the Cabinet in September 2011.

Every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, Committee or Panel of the Council or the Cabinet.

5. PROPORTIONALITY

- 5.1 Excluding the Cabinet and Standards Committee the aggregate number of seats on Panels remains at 73. Using the proportionality percentage referred to in paragraph 3.2 and rounding up or down as appropriate, produces the following entitlement -

	Seats
Conservative Group	53
Liberal Democrat Group	10
UKIP	4
Independent Members	3
Labour	1*
Vacancy	1*

- 5.2 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in the Annex. (**The calculation equates to 1.40 so the allocation of the extra seat will be dependent upon the outcome of the by election in the Earith Ward.*)
- 5.3 The principles of proportionality apply similarly to advisory/sub-groups appointed or nominated by panels and regard must be given to the following examples of entitlements to seats:-

No. of Members on Sub-Group, etc	Proportion of Members from Political Groups				
	Cons	Lib Dem	UKIP	Indep.	Lab
3	2	1	0	0	0
4	3	1	0	0	0
5	4	1	0	0	0
6	5	1	0	0	0
7	5	1	1	0	0
8	6	1	1	0	0
9	7	1	1	0	0
10	7	1 or 2*	1 or 0*	1 or 0*	0 or 1*

- 5.4 However, the Cabinet may not delegate any of its functions to non-Cabinet Members. Therefore any Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. This does not prevent any Advisory Group appointed by the Cabinet that has no decision-making powers and whose terms of reference are merely advisory from including non-Cabinet Members. However, if a Member of an Overview and Scrutiny Panel is appointed to an Advisory Group by

the Cabinet, that person will have a prejudicial interest and will be required to leave the room in the event of the Scrutiny Panel of which he or she is a member scrutinising any decisions or recommendations of that Advisory Group.

- 5.5 It should be noted that the 2000 Act requires the appointment of a minimum of one Cabinet Member to a Joint Committee exercising executive functions. Other Members may be appointed to a Joint Committee and the political balance requirements do not apply although circumstances will vary as to whether those Members can vote on executive decisions.

6. CONCLUSION

- 6.1 The Council is invited to determine the allocation of seats on District Council Panels to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub groups etc, in paragraph 5.3. As the proportionality requirements do not apply to the Cabinet and Standards Committee it is for the Council to determine their membership. The Membership of the Cabinet will be determined by the Executive Leader in accordance with the recent changes to the constitution approved by the Council.
- 6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.

BACKGROUND PAPERS

Local Government and Housing Act 1989

Local Government Act 2000

District Council Constitution

Contact Officer: Christine Deller, Democratic Services Manager
☎ (01480) 388007

Panel/Committee	No. of Seats*	No. of Ex-officio	Title of Ex-officio	Cons	Lib Dem	UKIP	Indep.	Lab	Vacancy	Cons	Lib Dem	UKIP	Indep.	Lab	Vacancy
Corporate Governance Panel	7	0		5.11	.94	.40	.27	.13	.13	5	1	1 or 0*	0 or 1*	0	0
Development Management Panel	16	1	Not defined	11.69	2.15	.92	.62	.31	.31	12	2	1	1	0	0
Employment Panel	8	1	Not defined	6	1.08	.46	.31	.15	.15	6	1	1 or 0*	1 or 0*	0	0
Licensing & Protection Panel/ Committee	12	1	Not defined	9	1.61	.69	.46	.23	.23	9	2	1	1 or 0*	0	0
Overview & Scrutiny Panel (Economic Well-Being)	10	0		7.30	1.35	.58	.38	.19	.19	7	1 or 2*	1 or 0*	1 or 0*	0 or 1*	0 or 1*
Overview & Scrutiny Panel (Environmental Well-Being)	10	0		7.30	1.35	.58	.38	.19	.19	7	1 or 2*	1 or 0*	1 or 0*	0 or 1*	0 or 1*
Overview & Scrutiny Panel (Social Well-Being)	10	0		7.30	1.35	.58	.38	.19	.19	7	1 or 2*	1 or 0*	1 or 0*	0 or 1*	0 or 1*
Total	73			53.35	9.83	4.21	2.80	1.39	1.39	53	10	4	3	1**	1**
Standards	7	0		5.11	.94	.40	.27	.13	.13	5	1	1 or 0*	0 or 1*	0	0

* The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.

** The calculation equates to 1.40 so the allocation of the extra seat will be dependent upon the outcome of the by election in the Earith Ward.

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Councillors' Current Expenditure Report 2011 - 2012

Councillor	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowan	Travel Expenses	Substance	Grand Total
ABLEWHITE, JASON	4,235.04	12,252.59	843.99		975.65	14.28	18,321.55
AKTHAR, SAEED	3,796.46						3,796.46
BAKER, KEITH	4,235.04	236.42	129.64		392.00		4,993.10
BAKER, MICHAEL	4,235.04	648.96					4,884.00
BANERJEE, MADHABI	4,235.04	51.67	28.32		672.35		4,987.38
BATES, IAN	4,235.04	1,167.50	640.23		208.95		6,251.72
BELL JOHN (retired May 2011)	444.00	661.64			31.20		1,136.84
BODDINGTON, BARBARA	4,235.04	2,749.04			815.70		7,799.78
BUCKNELL, PETER	4,235.04	2,364.20	106.76	227.04	281.40		7,214.44
BULL, GRAHAM	3,796.46	413.36	146.67	80.00	143.10		4,579.59
BUTLER, ERIC	4,235.04	2,334.10			551.20		7,120.34
CAWLEY, STEPHEN	4,235.04	772.50	34.88	227.04			5,269.46
CHAPMAN, BARRY	4,235.04	6,995.00	315.89	227.04	174.96		11,947.93
CHURCHILL, KENNETH	4,235.04	3,424.29	-52.59		360.00		7,966.74
CLOUGH, WILLIAM	4,235.04	568.37	51.65	227.04			5,082.10
COOPER, KENDAL (retired May 2011)	444.00						444.00
CRISWELL, STEPHEN	4,235.04	5,195.92	499.30		380.60		10,310.86
CURTIS, IAN	3,796.46		20.00	80.00	268.20		4,164.66
DAVIES, JOHN	4,235.04	4,038.08	56.03		240.30		8,569.45
DEW, DOUGLAS	4,235.04	5,958.70	621.10		700.60		11,515.44
DEW, JULIE	4,235.04				83.75		4,318.79
DOWNES, PETER	4,201.88	6,480.83	623.91		58.40		11,365.02
DUTTON, JEFFERY	4,235.04	8,350.75	365.24		2,066.00		15,017.03
FARRER, RODNEY	4,235.04						4,235.04

Councillor	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowan	Travel Expenses	Substance	Grand Total
GODFREY, PHILIP (deceased 2 April 2012)	3,882.12	5,695.23			232.65		9,810.00
GODLEY, PETER	4,235.04			227.04			4,462.08
GRAY, JONATHAN	4,235.04	8,394.00					12,629.04
GREENALL, STEPHEN	4,201.88	1,868.30	91.86	227.04			6,389.08
GUYATT, NICHOLAS	4,235.04	8,780.80	396.54	227.04	2,016.65		15,656.07
HANSARD, ANDREW	4,235.04	699.50	383.59		479.30		5,797.43
HARLOCK, GREGORY	3,796.46	1,182.10	83.60	151.36	264.60		5,478.12
HARRISON, ROGER	3,796.46		37.84	151.36	207.00		4,192.66
HARTY, DAVID	4,235.04	2,318.74		227.04			6,780.82
HOWE, ROBIN	3,796.46	413.36	183.43	132.44	146.70		4,672.39
HYAMS, COLIN	4,235.04	699.50	383.59	107.04	384.45	31.95	5,841.57
JENNINGS, ANDY	3,796.46						3,796.46
JORDAN, PATRICIA	4,235.04						4,235.04
LONGFORD, PAULA	3,796.46	413.36	126.67		113.40		4,449.89
MACKENDER-LAWRENCE, ALAN	3,796.46		20.00	80.00	40.50		3,936.96
MITCHELL, PETER	4,235.04	1,196.04	-381.72	110.00	480.50		5,639.86
MONK, ANDREW (retired May 2011)	467.47				9.45		476.92
NEWMAN, MICHAEL (retired May 2011)	444.00				26.00		470.00
REEVE, PETER	4,272.36	634.54	79.52				4,986.42
REYNOLDS, DEBORAH	4,235.04	699.50	383.59	120.00	49.30		5,487.43
ROGERS, TERENCE	4,235.04	6,177.55	699.49	227.04	698.80		12,037.92
SANDERSON, THOMAS	4,235.04	7,564.84		110.00	36.00		11,945.88
SAUNDERSON, COLIN (not re-elected May 2011)	423.14			23.80			446.94
SHELLENS, MICHAEL	4,201.88	2,589.54	237.82	120.00			7,149.24
SHRAPNEL, PATRICIA (not re-elected May 2011)	444.00						444.00
SIMPSON, LAWRENCE (retired May 2011)	444.00	1,104.68		12.58	31.60		1,592.86

Councillor	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowan	Travel Expenses	Subsistence	Grand Total
SWALES, PHILLIP	4,235.04	3,115.75	283.24	120.00	550.15		8,304.18
THORPE, GORDON (not re-elected May 2011)	423.14	345.46		12.58			781.18
TUPLIN, RICHARD	4,235.04	568.37	51.65		218.90		5,073.96
TYSOE, DARREN	4,235.04	6,065.00	234.14	227.04			10,761.22
URSELL, PAUL	4,235.04	906.10		100.54			5,241.68
VAN DE KERKHOVE, STEVE	4,235.04			120.00	146.25		4,501.29
WARD, PETER	4,201.88	565.96	57.82	227.04			5,052.70
WATT, JOHN	4,235.04			107.04	190.50		4,532.58
WEST, RICHARD	4,235.04	2,436.67	136.03		115.80		6,923.54
WILLIAMS, ALAN	3,796.46						3,796.46

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**MEMBERS' ATTENDANCES
AT MEETINGS OF THE COUNCIL, CABINET, COMMITTEES AND PANELS**

MUNICIPAL YEAR 2011/12

COUNCIL <i>(met on 8 occasions)</i>			
Ablewhite, J D	7	Guyatt, N J	8
Akthar, S	8	Hansard, A	8
Baker, K M	5	Harlock, G J	8
Baker, M G	8	Harrison, R	7
Banerjee, Mrs M	8	Harty, D	7
Bates, I C	7	Howe, R	8
Boddington, Mrs B E	7	Hyams, C R	7
Bucknell, P L E	8	Jennings, A	8
Bull, G	7	Jordan, Mrs P A	4
Butler, E R	6	Longford, Mrs P	5
Cawley, S	8	Mackender-Lawrence, A	5
Chapman, B S	8	Mitchell, P G	7
Churchill, K J	6	Reeve, P D	8
Clough, W T	4	Reynolds, Mrs D C	7
Criswell, S J	8	Rogers, T V	8
Curtis, I J	8	Sanderson, T D	8
Davies, J W	8	Shellens, M F	8
Dew, D B	8	Swales, P A	7
Dew, Mrs J A	6	Tuplin, R G	8
Downes, P J, OBE	8	Tysoe, D M	8
Dutton, J J	8	Ursell, P K	5
Farrer, R S	7	Van de Kerkhove, S M	6
Godfrey, P M D (until 2nd April 2012)	7	Ward, P R	8
Godley, P	7	Watt, J S	7
Gray, J A	8	West, R J	8
Greenall, S	8	Williams, A H	8

CABINET <i>(met on 12 occasions)</i>			
Ablewhite, J D	11	Rogers, T V (until 28th September 2011)	4
Chapman, B S	11	Sanderson, T D	12
Guyatt, N J	11	Tysoe D M (from 28th September 2011)	8
Gray, J A	11		

OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) <i>(met on 11 occasions)</i>			
Baker, M	8	Godley, P	10
Banerjee, Mrs M	10	Harlock, G J	10
Curtis, I	10	Harty, D	8
Davies, J W	11	Hyams, C R	7
Godfrey, P M D (until 2nd April 2012)	8	Watt, J S	10

OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING) <i>(met on 12 occasions)</i>			
Bull, G J	11	Mitchell, P G	11
Butler, E R	8	Rogers, T V (from 28th September 2011)	9
Greenall, S J	11	Shellens, M	12
Harrison, R	9	Tysoe, D M (until 28th September 2011)	4
Howe, R B	9	Williams, A H	10
Mackender-Lawrence, A	8		

OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING) <i>(met on 11 occasions)</i>			
Akthar, S	10	Dutton, J J	9
Baker, K	9	Jordan, Mrs P A	8
Bates, I C	7	Reynolds, Mrs D C	10
Criswell, S J	9	Van De Kerkhove, S M	6
Dew, Mrs J	4	West, R J	11

STANDARDS COMMITTEE <i>(met on 3 occasions)</i>			
Boddington, Mrs B E	3	Harlock, G J (from 28th September 2011)	1
Churchill, K J (until 28th September 2011)	1	Hansard, A	3
Downes, P J	2	Mitchell P G	2
Farrer, R S	3	Sanderson, T D	2

DEVELOPMENT MANAGEMENT PANEL <i>(met on 13 occasions)</i>			
Boddington, Mrs B E	13	Howe, R B	12
Bucknell, P L E	13	Longford, Mrs P	10
Bull, G J	13	Reeve, P D	13
Butler, E R	11	Swales, P A	10
Clough, W T	8	Tuplin, R G	11
Dew, D B	12	Ursell, P K	9
Dutton, J J	13	Ward, P R	13
Guyatt, N J (from 19th May 2011)	11	West, R J	13

LICENSING AND PROTECTION PANEL <i>(met on 5 occasions)</i>			
Baker, K M	3	Hyams, C R (from 28th September 2011)	3
Churchill, K J (until 28th September 2011)	2	Jennings, A R	3
Curtis, I J	5	Jordan, Mrs P A	1
Davies, J W	5	Mackender-Lawrence, A	3
Dutton, J J	5	Sanderson, T D (from 19th May 2011)	4
Farrer, R S	4	Van De Kerkhove, S M	4
Harlock, G J	5		

LICENSING COMMITTEE <i>(met on 2 occasions)</i>			
Baker, K M	2	Hyams, C R (from 28th September 2011)	1
Churchill, K J (until 28th September 2011)	1	Jennings, A R	1
Curtis, I J	2	Jordan, Mrs P A	0
Davies, J W	2	Mackender-Lawrence, A	0
Dutton, J J	2	Sanderson, T D (from 19th May 2011)	1
Farrer, R S	2	Van De Kerkhove, S M	1
Harlock, G J	2		

EMPLOYMENT PANEL <i>(met on 6 occasions)</i>			
Ablewhite, J D (from 19th May 2011)	5	Gray, J A (from 28th September 2011)	3
Akthar, S	5	Harlock, G J	6
Cawley, S	6	Rogers, T V (until 28th September 2011)	3
Downes, P J	6	Swales, P A	4
Farrer, R S	4		

CORPORATE GOVERNANCE PANEL <i>(met on 6 occasions)</i>			
Baker, M G	6	Harlock, G J (until 28th September 2011)	3
Butler, E R	5	Harlock, G J (from 14th December 2011)	1
Churchill, K J (from 28th September 2011)	2	Jennings, A R	5
Farrer, R S	4	Mitchell, P G	5
Gray, J A (from 28th September until 14th December 2011)	2	Rogers, T V (until 28th September 2011)	3

NB: This schedule represents the attendance record of Members at District Council meetings. Members' responsibilities in terms of external organisations to which they are appointed by the District Council and duties within respective wards is not recorded. The Report of the Independent Panel (November 2002) estimated that, on average, non-executive Members spent 8.5 hours per week on Council duties.

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